



JCI UK AND THE BRITISH SENATE
MENTORING PROGRAMME & TRAINING INSTITUTE

Name .....

Address .....

Post Code ..... Tel No .....

Email .....Senate No .....

1. MENTORING

Our aim is to ensure that every Chamber President, Deputy President, Regional Group Chairman and member of National Board has a personal mentor (if they are happy to have one). We are appointing some joint JCI UK / British Senate representatives to co-ordinate the mentoring programme and they will be there to provide you with any information that mentors might need.

The role of the mentor will vary from person to person but their main aim is to provide personal support to the post-holder – meeting in person or talking over the phone regularly, discussing their plans, helping them address particular issues or problems. We are thus looking for experienced members and former members who are willing to take on this role.

Once you have volunteered your services as a mentor, we will try to match you with a suitable mentee, taking into account your geographical location and prior experience. We will contact you with further details and, if a suitable mentee is found, we will ask you to make contact with them directly and agree on the kind of support they need, how often you will meet up etc.

- I am interested in supporting the mentoring programme.
I have prior experience of mentoring as detailed below

We are assuming that some of the mentoring will take place on a face-to-face basis so you may want to be located near to your mentee. Please detail below the areas you are willing to travel to – either by county or within a specific radius of where you live or work.

So that we can match you with the appropriate person, it would help if you could indicate what experience you have of the various roles you might be asked to mentor. Please detail below.

President .....

Regional Group Chairman .....

National Board (which positions) .....



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JCI UK TRAINING INSTITUTE

In 2007 we will be re-launching the JCI UK Training Institute. We are looking for two types of coaches / trainers.

- Senators with JCI and / or professional training qualifications & experience, to go into local Chambers and deliver sessions as part of the local or regional Personal Development programme.
We also want to recruit teams of trainers who can go into local chambers and provide more detailed help and support on specific topics which have been identified by the current membership.

We intend to host special Trainers Forums at each of the main national events so that trainers can get together and exchange ideas, prepare new training modules, support newly qualified trainers etc.

2.1 I would like to offer training as part of the local Chamber Personal Development Programme

Experience. Please provide details of your current JCI and / or other training experience (i.e. JCI Prime, JCI Excel, professional trainer etc)

JCI .....

Other .....

Topics. Please detail which topics you can train on.

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2.2 Training / coaching to support Chamber Development.

Please indicate if you are willing to provide specific support in the following areas. There is space for you to add any specific comments such as your prior experience or other details that might be of interest (please continue on a separate sheet if necessary)

Membership (Recruitment & Retention) .....

Public Relations .....



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- Marketing
Project / Programme Planning
Public Speaking / Debating
Other

2.3 Further Details

Please complete the details below whether you are interested in 2.1 or 2.2. above.

Travel. Please tell us how far you are willing to travel – either by county or, perhaps, within a specific radius of where you live or work.

Cost. Please indicate if there will be a cost for delivering the training i.e. a fee or refund of travel expenses etc and some indication of the likely amount.

Please provide any other information that you think may be of interest or any queries / suggestions.

Please complete the above form and return to:
Sally-Anne Greenfield / Julia Lea
115 High Street, Yeadon, Leeds LS19 7TA

If you would prefer to discuss it in person, please ring Sally-Anne at work on (0113) 242 2426 or home on (0113) 2506712 or Julia on her mobile (07703 298511). If you would prefer to complete the form electronically please email sally-anne@leedscommunityfoundation.org.uk